

The meeting was called to order by Board President Kathy Kolupanowich at 7:00 p.m.

ATTENDANCE

Ms. Michele Arminio
Ms. Jill DeMaio
Ms. Kathy Kolupanowich
Ms. Patricia Lang
Mr. Andy Paluri
Ms. Rupa Siegel
Mr. Peter Tufano

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Mr. Paul Rutsky

STAFF PRESENT

Mr. Robert Goodall, Acting Superintendent of Schools
Dr. Dori Alvich, Assistant Superintendent of Schools
Mr. Michael C. Gorski, Business Administrator/Board Secretary

BOARD MEMBERS REPRESENTATIVE ABSENT

Mr. Ken Chiarella
Me. Steve Riback

MEMBERS OF THE PUBLIC – None

After the Pledge of Allegiance and the roll call, the Board Secretary read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted February 1, 2019:

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the municipality.

SUSPENSION OF POLICY/BYLAW

A motion was made by Ms. Lang and seconded by Mr. Tufano that the members of the Board of Education suspend the operation of Policy/Bylaw #0164 to permit the Board to conduct only one public forum at this evening's public meeting. Motion carried with Ms. Arminio abstaining.

NJSBA BOARD TRAINING/SUPERINTENDENT EVALUATION PROCESS

Ms. Kathy Winecoff, NJSBA Field Service Representative, provided a presentation which walked the members of the Board through the superintendent evaluation process. Ms. Winecoff stated that the NJSBA has been revising the superintendent's evaluation over the past few years, with the help from New Jersey Association of School Administrators (NJASA). The

presentation covered the changes in the evaluation; Superintendent Goals and Merit Goals; Board Governance; the Evaluation Process (legal guidelines, the process and online access); and Pre-evaluation Conference. Ms. Winecoff suggested that the new board members review the job description of the superintendent.

Ms. Winecoff provided the Board with an evaluation process calendar to follow. Ms. Winecoff advised that the Board should meet in closed session to discuss the evaluation once completed; then again to present the evaluation to the superintendent. Lastly, Ms. Winecoff stated that after the Board completes the superintendent evaluation they should complete the Board Self-Evaluation. Ms. Winecoff provided an overview the Board Self-Evaluation.

A motion was made by Ms. Lang and seconded by Mr. Tufano that members of the Board take a ten minute recess. Motion carried.

Mr. Goodall and Dr. Alvich excused themselves from the meeting.

NJSBA BOARD TRAINING/ SUPERINTENDENT SEARCH PROCESS

Ms. Winecoff presented the Board with a proposal delineating the services that NJSBA could provide for an Executive Search for a Superintendent of Schools. Ms. Winecoff provided the Board with an overview of the components of a superintendent search such as: the options that the Board has in conducting a search, such as using an outside firm, NJSBA or the Board conducting the search themselves; a timeline to consider along with a sample search calendar; types of advertising; costs associated with a search; the need for confidentiality; and releasing information to the public.

Ms. Winecoff reminded the Board that the more requirements that are added to the criteria for applicants, the less of a pool of candidates there will be.

Ms. Kolupanowich stated that the Board will have a discussion regarding the direction in which they would like to proceed at the next board of education meeting.

PUBLIC FORUM - None

NEXT PUBLIC MEETING

Ms. Kolupanowich announced that the next public meeting of the Monroe Township Board of Education will convene at 7:00 p.m. on Wednesday, February 13, 2019.

ADJOURNMENT

A motion was made by Ms. Lang and seconded by Mr. Tufano that the meeting be adjourned. Motion carried. The public meeting adjourned at 8:50 p.m.

Respectfully submitted,



Michael C. Gorski, CPA
Business Administrator/Board Secretary



Monday, February 4, 2019

MONROE TOWNSHIP SPECIAL PUBLIC BOARD OF EDUCATION MEETING AGENDA

PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING

ALL INDIVIDUALS SITTING AT THE BOARD TABLE SHOULD HAVE THEIR PHONES PUT AWAY

**MONROE TOWNSHIP HIGH SCHOOL
200 SCHOOLHOUSE ROAD
MONROE TOWNSHIP, NJ 08831
7:00 P.M.**

Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Subject	A. BOARD MEMBERS
Meeting	Feb 4, 2019 - MONROE TOWNSHIP SPECIAL PUBLIC BOARD OF EDUCATION MEETING AGENDA
Category	3. ROLL CALL
Access	Public
Type	Information
	Ms. Michele Arminio
	Mr. Ken Chiarella
	Ms. Jill DeMaio
	Ms. Kathy Kolupanowich
	Ms. Patricia Lang
	Mr. Andy Paluri
	Ms. Rupa Siegel
	Mr. Peter Tufano
	Mr. Steven Riback

JAMESBURG BOARD MEMBER REPRESENTATIVE (See Note 2)

Mr. Paul Rutsky

STUDENT BOARD MEMBERS

Ms. Sreeja Mamillapalli

Mr. Manan Shah

4. STATEMENT

Subject A. STATEMENT

Meeting Feb 4, 2019 - MONROE TOWNSHIP SPECIAL PUBLIC BOARD OF EDUCATION MEETING AGENDA

Category 4. STATEMENT

Access Public

Type Information

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5. SUSPENSION OF POLICY/BYLAW

Subject A. SUSPENSION OF POLICY/BYLAW

Meeting Feb 4, 2019 - MONROE TOWNSHIP SPECIAL PUBLIC BOARD OF EDUCATION MEETING AGENDA

Category 5. SUSPENSION OF POLICY/BYLAW

Access Public

Type

It is recommended that the Board of Education suspend the operation of Policy/Bylaw #0164 to permit the Board to conduct only one public forum at this evening's public meeting.

6. PRESENTATION - NJSBA BOARD TRAINING

Subject A. SUPERINTENDENT EVALUATION PROCESS

Meeting Feb 4, 2019 - MONROE TOWNSHIP SPECIAL PUBLIC BOARD OF EDUCATION MEETING AGENDA

Category 6. PRESENTATION - NJSBA BOARD TRAINING

Access Public

Type

Superintendent Evaluation Process

Subject B. SUPERINTENDENT SEARCH PROCESS

Meeting Feb 4, 2019 - MONROE TOWNSHIP SPECIAL PUBLIC BOARD OF EDUCATION MEETING AGENDA

Category 6. PRESENTATION - NJSBA BOARD TRAINING

Access Public

Type

Superintendent Search Process

7. PUBLIC FORUM

Subject A. PUBLIC FORUM

Meeting Feb 4, 2019 - MONROE TOWNSHIP SPECIAL PUBLIC BOARD OF EDUCATION MEETING AGENDA

Category 7. PUBLIC FORUM

Access Public

Type Information

8. NEXT SCHEDULED BOARD OF EDUCATION MEETING FEBRUARY 13, 2019

Subject A. NEXT SCHEDULED BOARD OF EDUCATION

Meeting Feb 4, 2019 - MONROE TOWNSHIP SPECIAL PUBLIC BOARD OF EDUCATION MEETING AGENDA

Category 8. NEXT SCHEDULED BOARD OF EDUCATION MEETING FEBRUARY 13, 2019

Access Public

Type

The next scheduled Board of Education Meeting is scheduled for February 13, 2019 7:00 p.m. at the Monroe Township High School.

9. ADJOURNMENT

Subject A. NOTES

Meeting Feb 4, 2019 - MONROE TOWNSHIP SPECIAL PUBLIC BOARD OF EDUCATION MEETING AGENDA

Category 9. ADJOURNMENT

Access Public

Type Action

NOTES

Note 1: Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

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Note 2: The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

- (1) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
- (2) New capital construction to be utilized by sending district pupils.
- (3) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff.
- (4) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.
- (5) Any matter directly involving sending district students or programs and services used by them.
- (6) The annual receiving district budget.
- (7) Any collectively-negotiated agreement involving employees who provide services used by sending district students.
- (8) Any individual employee contracts not covered by a collectively-negotiated agreement, if those employees provide or oversee programs or services utilized by sending district students.
- (9) Any matter concerning governance of the receiving district board of education, including, but not limited to, the selection of board president and vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.

To the extent the Jamesburg Representative inadvertently votes on any other matter, his vote shall not be counted.

Note 3: Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.